



Order Placement & Real-Time Tracking

**NYU Langone
Health**



**Serving for Over 50 Years
NY, Metro Area & Tri-State**

**212 • 260 • 5800
www.rdsdelivery.com
37-41 Vernon Blvd, LIC,**

How to Place Orders Online

1) Go to <https://www.rdsdelivery.com/>

2) Click **“Login”** on the top right-hand corner.



Login | 212.260.5800

[About](#) [Messenger Services](#) [Warehousing Solutions](#) [My RDS Account](#) [RDS Resources](#) [Contact](#)



QUICK
QUOTE



1

3) Login with your credentials:



User ID#:

Password:

[Register](#) [Forgot Your Password](#)



Paper Planes IP Holdings

Log

Main **New Order** Tracking Accounting Reports Address Book References My Profile Admin

Main

Select an Account: * Updated metric numbers retrieved every 15 minutes *

Today's Open Orders: 0 Total Open Orders: 0



4) Complete “Sender Information” (this is the person who is placing the order) and the “Pick up” and “Delivery” information.

Contact information is important for reaching the right person at pickup and delivery, if needed.

Justin Moshensky
RDS Delivery Service Test
Logout
Quick Track

Main **New Order** Tracking Accounting Reports Address Book References My Profile Admin

New Order [Import Orders from Excel](#) [View Last 5 Orders](#)

Standard Mode Express Mode

Sender Information

Your Name* John Smith Email* info@rdsdelivery.com
Phone* 212-260-5800 Instructions
Department Select... X Clear

Pick Up & Delivery

Pick Up Information X Clear Switch Delivery Information X Clear Switch

[Address Book](#) Billy Joel: 212 E 38th St [Address Book](#) Elton John: 436 E 11th St

Company* Billy Joel Company* Elton John
Contact* Recep **Contact*** Recep
Street* 212 E 38th St Street* 436 E 11th St
Street2 Street2
City* New York City* New York
State* NY State* NY
ZIP Code* 10016-2708 ZIP Code* 10009-4519
Phone* 212-260-5800 Phone* 212-222-1234
Email info@rdsdelivery.com Email
Instructions Instructions

Pickup location image Delivery location image
Update Address Make Default

5) Complete “Shipment information”, to add number of packages click on the green box, add amount manually and “Save & Close”

Shipment Information

RefNo Specimen Weight

RefNo2 Declared Value(\$)

RefNo3

RefNo4

Service Type *

Vehicle type

Delivery Type One Way Trip Round Trip

Pick Up Target From *

Pick Up Target To *

Delivery Target From *

Delivery Target To *

Additional Options (Optional)

Auto Notification

Sender

Pickup

Delivery

Add / Edit Packages # of Packages

Add / Edit Packages

Total Added: 0

*Specimen [0]

Count

Box [0]

Box [0]

From type [0]

Continue

6) Choose the Service: *SAMEDAY* or *STAT*

7) Always share dimensions and weight of the items. You can leave this information at “Special Instructions” for the *PICK-UP*

8) Click “*CONTINUE*” click continue to review and submit the order

Order Review

New Order Created:
OrderTrackingID#: 1076.032224
If you have any questions please call: 212.260.5800

Tracking

1) To track your shipment, click the 'Tracking' tab and select 'Show Results' to view your order based on your search criteria

Main New Order **Tracking** Accounting Reports Address Book References My Profile Admin

Tracking Choose Display GPS Track Current Orders

Hide Search Options ▾

OrderTrackingID#: Vehicle Type: * *All Vehicles
Courier
LiftgateTruck
Sprinter

Status:

RefNo: (Pickup Date) From:

RefNo2: (Pickup Date) To:

Package Type: * *All Packages
Bag
Box
Envelope (Delivery Date) From:

Service Type: * *All Services
/Hourly
/Priority
/Same Day (Delivery Date) To:

(Order Submitted Date) From:

(Order Submitted Date) To:

Show Advanced Options ▸

Expand Grid Select All Print Labels **Show Results**

Drop Columns Here for Expanded View

Select ...	OrderID	Pickup Company	Pickup Street	Pickup City	Pickup Date	Pickup Fro...	Pickup
▶ <input type="checkbox"/>	328.032024	NYU NRAD	105 Froehlich Farm Blvd	Woodbury	03/21/2024	03/21/2024 09:00	03/21/2024 10:22
▶ <input type="checkbox"/>	329.032024	NYU Langone Huntington Medical Group	180 E Pulaski Rd	Huntington Station	03/21/2024	03/21/2024 09:00	03/21/2024 09:55
▶ <input type="checkbox"/>	330.032024	NYU Great Neck Medical	488 Great Neck Rd	Great Neck	03/21/2024	03/21/2024 09:00	03/21/2024 15:01
▶ <input type="checkbox"/>	331.032024	NYU Huntington Medical Group-MS Center	789 Park Avenue	Huntington Station	03/21/2024	03/21/2024 09:00	03/21/2024 09:46
▶ <input type="checkbox"/>	332.032024	NYU Langone Podiatry Associates - UWS	101 W 79th St	New York	03/21/2024	03/21/2024 09:30	03/21/2024 10:17
▶ <input type="checkbox"/>	333.032024	NYU Langone Center for Womens Health	207 E 84th St	New York	03/21/2024	03/21/2024 09:30	03/21/2024 09:33
▶ <input type="checkbox"/>	334.032024	NYU Langone Medical Associates- Chelsea	160 W 26th St	New York	03/21/2024	03/21/2024 09:30	03/21/2024 13:18

2) Click on a 'Tracking Number' to view your order and the 'Chain of Custody'.

Location	Time	Time Zone	Details
New York,NY	3/21/2024 4:10:00 PM	EST	Shipment completed and signed by [beatriz]
New York,NY	3/21/2024 4:05:32 PM	EST	Delivery Scan [A 54474655]
New York,NY	3/21/2024 4:05:00 PM	EST	Shipment reached Delivery location
New York,NY	3/21/2024 3:59:11 PM	EST	Delivery Location Scan [ONEPARKAVE_CASHIERSOFFICE]
Woodbury,NY	3/21/2024 10:22:59 AM	EST	Pickup completed and signed by [kerry]
Woodbury,NY	3/21/2024 10:20:52 AM	EST	Pickup Scan [A 54474655]

OrderTrackingID:	328.032024	RefNo	INTEROFFICE
Ordered by:	Michele Castillo	RefNo2	R3
Department:		RefNo3	
Phone:	646-754-7066	RefNo4	T 54
Email:	Michelle.Castillo@nyulangone.org		
Special Instructions:			
POD Signature:		VPOD:	

3) To track your shipment, via GPS Tracking click the 'Tracking' tab and select 'GPS Track Current Orders'

Main New Order **Tracking** Accounting Reports Address Book References My Profile Admin

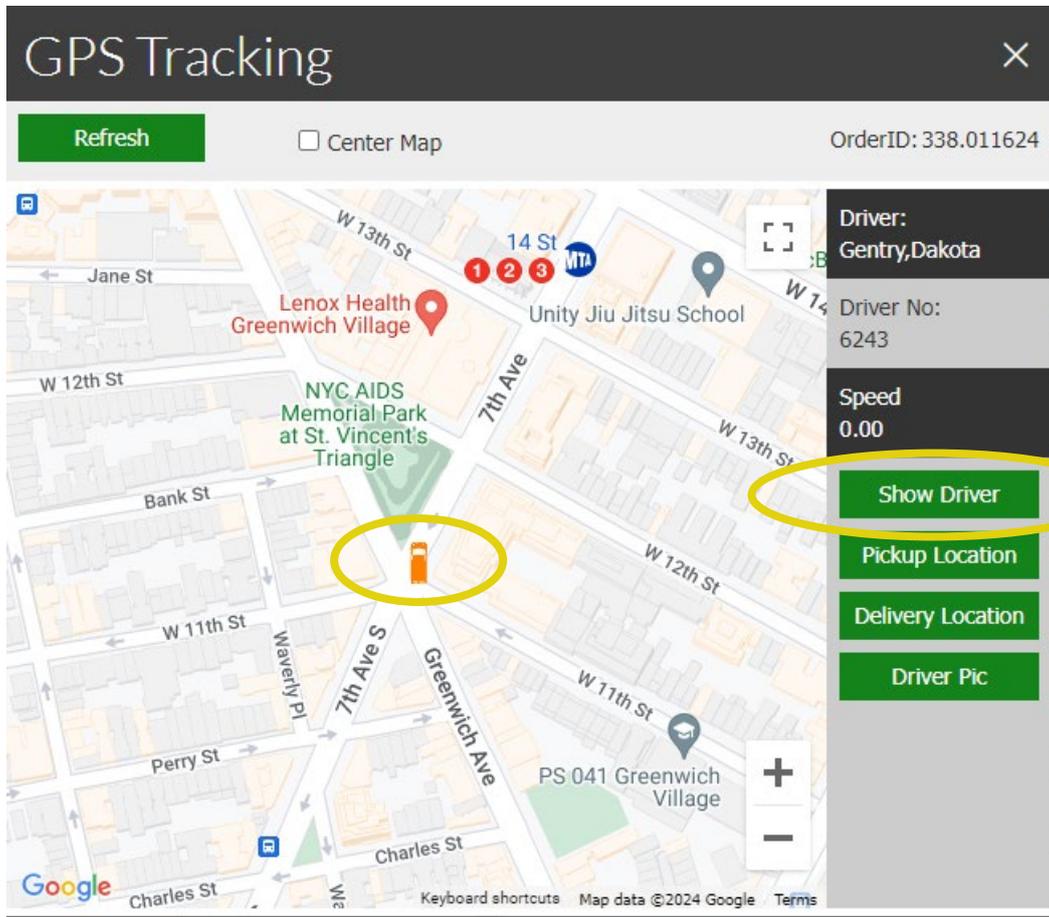
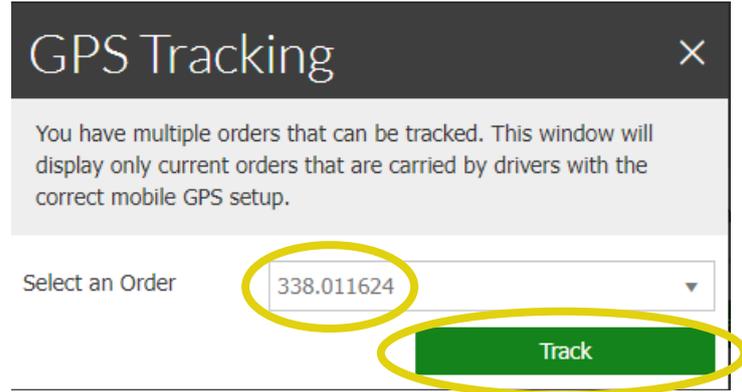
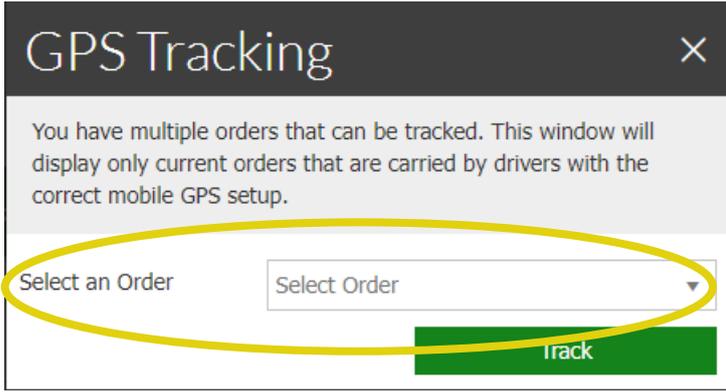
Tracking **Choose Display** **GPS Track Current Orders**

Hide Search Options ▾

OrderTrackingID#:	<input type="text"/>	Vehicle Type: *	<input type="text" value="*All Vehicles"/>
Status:	<input type="text" value="*All"/>		<input type="text" value="Courier"/>
RefNo:	<input type="text"/>	(Pickup Date) From:	<input type="text"/>
RefNo2:	<input type="text"/>	(Pickup Date) To:	<input type="text"/>
Package Type: *	<input type="text" value="*All Packages"/>	(Delivery Date) From:	<input type="text"/>
	<input type="text" value="Bag"/>	(Delivery Date) To:	<input type="text"/>
	<input type="text" value="Box"/>		
	<input type="text" value="Envelope"/>		
Service Type: *	<input type="text" value="*All Services"/>	(Order Submitted Date) From:	<input type="text" value="3/20/2024"/>
	<input type="text" value="/Hourly"/>	(Order Submitted Date) To:	<input type="text" value="3/21/2024"/>
	<input type="text" value="/Priority"/>		
	<input type="text" value="/Same Day"/>		

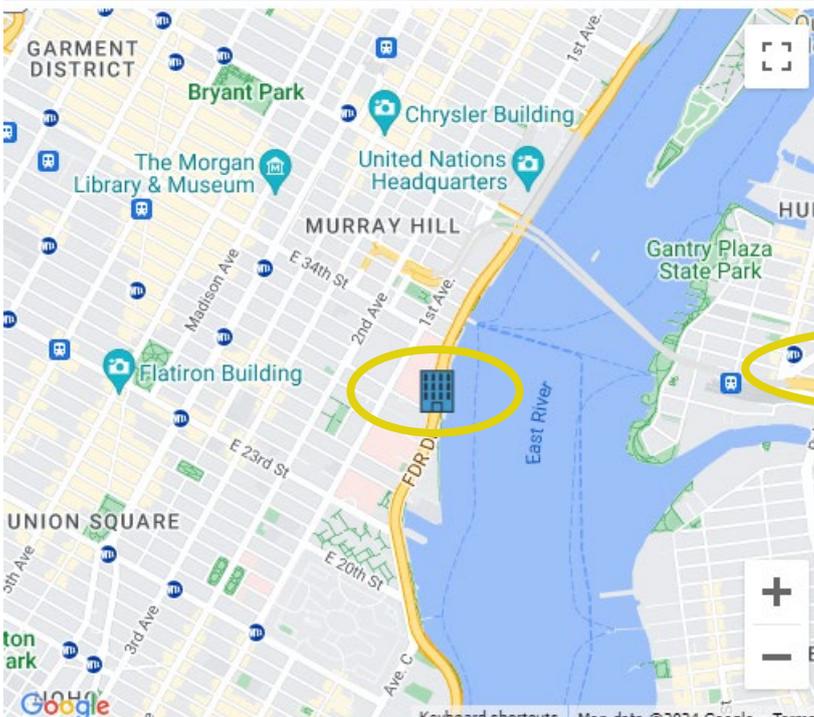
Show Advanced Options ▸

Expand Grid Select All Print Labels **Show Results**



GPS Tracking

Refresh Center Map OrderID: 338.011624

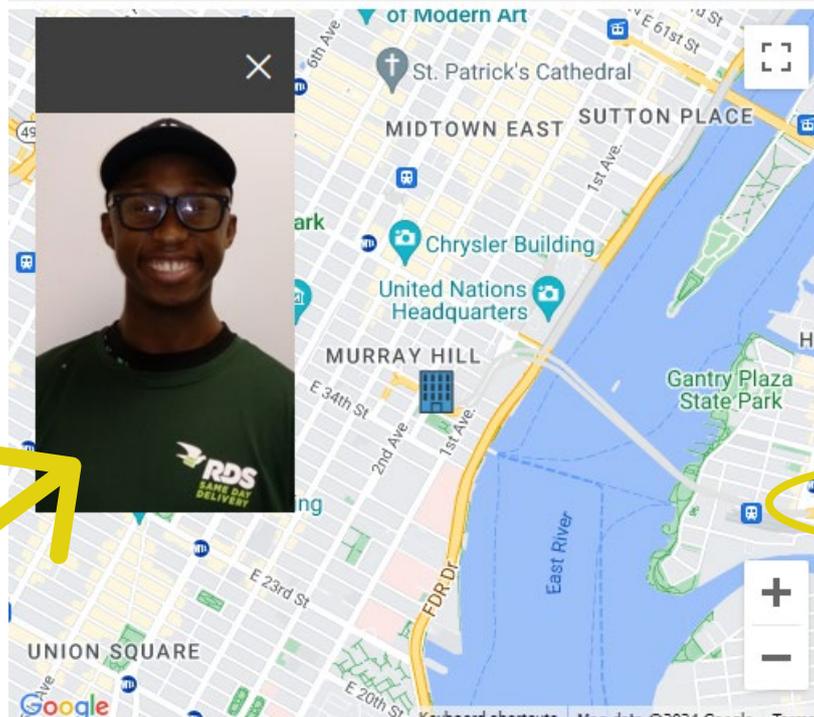


Driver: Gentry,Dakota
 Driver No: 6243
 Speed: 0.00

Show Driver
 Pickup Location
 Delivery Location
 Driver Pic

GPS Tracking

Refresh Center Map OrderID: 338.011624



Driver: Gentry,Dakota
 Driver No: 6243
 Speed: 0.00

Show Driver
 Pickup Location
 Delivery Location
 Driver Pic





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www.rdsdelivery.com
37-41 Vernon Blvd, LIC, NY

Google Rating
4.8 ★★★★★
200+ 5-Star Review